



Request for Quotation # 2021-014.

April 30, 2021

Proposed renovation of Office Building for The Ministry of Health, Community Development, Gender, Elderly and Children (MoHCDGEC)

I. Summary of Deadlines

Release of Request for Quotation (RFQ)	April 30, 2021
Confirmation of interest due	16:00 EAT on May 4, 2021
Site visits	May 5 - 10, 2021(exclude weekend)
Quotations due by email	16:00 EAT on May 14, 2021
Reference checks and follow-up questions	May 17 - 20, 2021
Conclusion of process	May 28, 2021

Note that PATH reserves the right to modify this schedule as needed. All parties will be notified of any changes simultaneously by email.

II. Project Background and Purpose of RFQ

About PATH

PATH is an international organization that drives transformative innovation to save lives and improve health, especially among women and children. We accelerate innovation across five platforms—vaccines, drugs, diagnostics, devices, system and service innovations—that harness our entrepreneurial insight, scientific and public health expertise, and passion for health equity. By mobilizing partners around the world, we take innovation to scale, working alongside countries primarily in Africa and Asia to tackle their greatest health needs. Together, we deliver measurable results that disrupt the cycle of poor health.

The Data Use Partnership (DUP) is a Government-led initiative that is improving the national health care system through better use of health information. DUP aims to strengthen the digital health and build local capacity so that everyone - from government policy makers to health

workers to patients – can use health information to make more informed decisions, leading to a healthier Tanzania.

The DUP supports the implementation of Tanzania's Digital Health Investment Road Map and the Digital Health Strategy 2019-2024. The Road Map outlines 17 investment recommendations for using data to improve health services and outcomes. Specifically, these recommendations aim to build robust health information systems, increase data use to identify and solve problems, measure performance and allocate resources; and for health workers use data to track clients, support clinical decisions and provide services efficiently and build local capacity in technology and governance.

Background and Rationale for the Centre for Digital Health

The Government of Tanzania through the Ministry of Health, Community Development, Gender, Elderly and Children (MoHCDGEC) intends to establish a Center for Digital Health (CDH). The aim of establishing this center is to bring together innovators, technologists, clinicians, digital health stakeholders and the society to provide all the elements necessary to design, build, and deploy enterprise-level digital health interventions for all levels of the health system. The CDH will streamline resources, address the problem of coordination, improve implementation plans and roadmap, alignment with the national strategy, systems harmonization, and remove duplication of efforts as well as sustainability of digital health investments in the health sector in line with the Digital Health Investment Roadmap and the Digital Health strategy.

Renovation of MOHCDGEC Building to be used for CDH Offices.

A. Project Background: Ministry of Health, Community Development, Gender, Elderly and Children (MoHCDGEC) owns a building located at Plot no. 16/17, Block K, Area D, Dodoma. Ministry of Health, Community Development, Gender, Elderly and Children (MoHCDGEC) under the Data Use Partnership Project is looking to renovate the building. Total plot area available is 2,000 square meters where the building to be renovated is located. PATH requires a qualified company, registered in Class four and above by the Contractor's Registration Board in Building Works category to provide construction services to undertake the work on renovation of the building ("the project"). The project is planned to commence by end of May 2021 with a goal to have it completed by August 2021.

B. Purpose of the RFQ: To select a qualified construction company that will carry out the works on renovation of the old building according to the provided specifications, architectural drawings, engineering drawings, services drawings and BOQ.

C. Attachments provided:

1. Set of drawings {Architectural drawings, Engineering Drawings, and Services Drawings}.
2. Specifications.
3. Bill of Quantities (BoQ).

III. Scope of Work and Deliverables

A. Scope of Work:

1. Contractor will provide for the labor, materials, plans & equipment, and overall coordination and supervision of the works required to complete the renovation works in accordance with the terms and conditions of the contract within the agreed-upon budget and schedule.
2. Contractor will have to ensure quality control framework is observed and adhered while taking all the needed tests on both materials and the works and prepare quality control register that will be inspected at any convenient time of the consultant and client.
3. Contractor will have to pay for and comply with all statutory obligations regarding the project including obtaining project's registration certificates and stickers to professional boards {CRB, ERB, AQRB and OSHA} together with securing all permits and coordinate all the inspections required by Local Authority Statutory Law.
4. Procure all building materials, plans and equipment required for the carrying out renovation works and construction as provided in the drawings, BoQ and specifications.
5. Contractor will be responsible to all risk insurance to cover for the general liability and property against damage and ensure that, any involved subcontractors is also liable to cover against protection of the same.
6. Coordinate and supervise laborers to ensure quality of work is attained and completing the project within the predetermined scope, quality, budget and schedule.
7. PATH will not entertain or accept any work contrary to the terms and conditions of the contract, specification, BoQ and drawings. Any alterations to the works parameters {Scope, Time, Quality and Budget} as shall be seen to be of a vital nature, will have to seek, prior to execution, the written **APPROVAL** of PATH.
8. Defects Liability Period and warranty for the materials should have a minimum period of one year after completion and acceptance of the work and services.
9. Perform a walk-through with Ministry of Health, Community Development, Gender, Elderly and Children (MoHCDGEC) Chief Engineer, PATH project leads, architect, and building management at any time during and at the end of the project to show progress. Final walk-through will include a snags list and schedule of making good the identified defects.

B. Deliverables

1. All agreed guarantees
2. Insurance Coverage.
3. Written warranty of materials.
4. Progress Status Reports {*Weekly report, Monthly Reports*},
5. Project Financial Appraisal {*if required*}.
6. Milestone Certification {Interim Payment Certificates and Work Stages Approvals}
7. Practical Completion Certificate and list of defects,
8. Observation Report during the Defects Liability Period,
9. Project Final Account {*Signed by parties into contract*}.
10. Project Final Payment Certificate,
11. Final walk-through report, punch-list, and sign-off on completion of all work.
12. Project Closure Documents.

IV. Bid Requirements

- A. Send confirmation of interest email and schedule site visit: **16:00 EAT May 4, 2021**. Send an email to the PATH project managers Dr. Seif Rashid (srashid@path.org), DUP Project Director, Makune Mayenga (mmayenga@path.org), Senior Project Administrator, and Amanda Thraen (athraen@path.org), Procurement Associate to confirm your intention to submit a bid. Please also indicate your availability for a site visit between May 5 - 10, 2021.
- B. Attend Site Visit: All prospective bidders are required to visit the site per the schedule in Section I and will have to analyse the drawings, specifications and BoQ prior to the site visit so that any questions regarding the project to be executed may be asked at that time.
- C. Submit the following as part of the bid package:
1. Project cost based on the BoQ, Specifications and drawings provided. Each item of the BoQ should have a cost as well as a total project cost to be provided. Contractor may modify the BoQ but should highlight any changes made.
 2. Please provided a total project estimate in days from start to finish and a proposed workplan that outlines the major works, critical works, and timeline for the respective work to be completed.
 3. Contractor's information: Please provide the following details regarding your Company:
 - a) Copies of documents defining legal status of the company such as: Certificate of Registration, Business License, VAT, TIN registration Certificates, Contractors Registration Boards (CRB) Certificate accompanied with latest annual subscription receipt, and principal place of business and physical address.
 - b) Evidence of experience and past performance in works of similar nature and complexity for the last three years (at least 3 projects); indicating project details, value, name of Client, Name and contact addresses of Consultants, commencement and completion dates; supported by practical completion certificates (if any); recommendation letters from consultants /Clients.
 - c) Current construction work commitments/ work in progress indicating project details, value, and name of Client, commencement and completion dates and progress to date.
 - d) Financial capabilities, average annual turnover of construction work in Tanzania for the past 3 years (not less than TZS. 100 Million; and access to credit facilities not less than TZS. 50 million (original letters from Banker(s) required); minimum cash flow TZS. 50 Million Shillings Only.

4. Supporting evidence and references. Please provide photos/description of similar work that your company has completed and the name, email, and phone number for three recent clients.
5. Draft contract. Please submit a draft contract that includes the standard terms and conditions.
6. Payment terms.

V. Proposal Evaluation Criteria

The following is a list of significant criteria against which proposals will be assessed. The criteria are listed in order of priority; however, they are not weighted.

- A. Contractor's Qualifications – including examples of work and client and subcontractor references and experience working with government projects.
- B. Scope – the works are to be executed as outlined in the given drawings and as stated in the BoQ *{in case of discrepancies between the two, information given in the drawings shall overrule the other **upon** seeking confirmation of PATH}*.
- C. Cost – Total proposed cost estimate.
- D. Delivery timeline – Comprehensive Program of Works stating the overall quantum of works to be executed and the estimated number of days for project completion.
- E. Quality – quality control plan and methodology to comply with the Building Standards of Tanzania Q and completeness of package submitted.

Note: PATH reserves the right to include additional criteria.

VI. Instructions and Deadlines for Responding

A. PATH contacts:

Technical/Program Contacts: Seif Rashid (srashid@path.org), and Makune Mayenga (mmayenga@path.org),

Procurement Contact: Amanda Thraen (athraen@path.org).

B. Quotations due: May 14, 2021 by 16:00 EAT.

Completed quotations and timelines should be submitted by email to the contacts listed above. **The subject line of the email should read: “RFQ 2021 – 014 MoHCDGEC Office Building Renovation – **Your Company Name.**”**

C. Selection of short-list

PATH reserves the right to select a short list from the bids received. PATH has the option to interview and discuss specific details with those candidates who are on the short list.

D. Conclusion of process

Applicants will be notified of PATH's decision by close of business on May 28, 2021. Final award is subject to the terms and conditions included in this solicitation, as well as successful final negotiations of all applicable terms and conditions affecting this work.

VII. Terms and Conditions of the Solicitation

A. Notice of non-binding solicitation

PATH reserves the right to reject any and all bids received in response to this solicitation and is in no way bound to accept any proposal.

B. Confidentiality

All information provided by PATH as part of this solicitation must be treated as confidential. In the event that any information is inappropriately released, PATH will seek appropriate remedies as allowed. Proposals, discussions, and all information received in response to this solicitation will be held as strictly confidential, except as otherwise noted.

C. Conflict of interest disclosure

Suppliers bidding on PATH business must disclose, to the procurement contact listed in the RFP, any actual or potential conflicts of interest. Conflicts of interest could be present if; there is a personal relationship with a PATH staff member that constitutes a significant financial interest, board memberships, other employment, and ownership or rights in intellectual property that may be in conflict with the supplier's obligations to PATH. Suppliers and PATH are protected when actual or perceived conflicts of interest are disclosed. When necessary, PATH will create a management plan that provides mitigation of potential risks presented by the disclosed conflict of interest. All communications regarding this solicitation shall be directed to appropriate parties at PATH indicated in Section VIII. A. Contacting third parties involved in the project, the review panel, or any other party may be considered a conflict of interest and could result in disqualification of the proposal.

D. Acceptance

Acceptance of a proposal does not imply acceptance of its terms and conditions. PATH reserves the option to negotiate on the final terms and conditions. We additionally reserve the right to negotiate the substance of the finalists' proposals, as well as the option of accepting partial components of a proposal if appropriate.

E. Proposal Validity

Proposals submitted under this request shall be valid for 90 days from the date the proposal is due. The validity period shall be stated in the proposal submitted to PATH.