

Request for Quotation # 2021-024

Develop video series of WHONET analysis training

1. Summary of Deadlines

Release of request for Quotation	May 25, 2021
Confirmation of interest due	May 28, 2021
All questions sent to PATH if any	17:00 – May 31, 2021
All questions answered on PATH Central	17:00 - June 4, 2021
Proposals due (locked with password)	17:00 - June 8, 2021
Password submitted to PATH	10:00 – June 9, 2021
Conclusion of process	Week June 14, 2021

Note that PATH reserves the right to modify this schedule as needed. All parties will be notified of any changes simultaneously by email.

2. Statement of Business

PATH is the leader in global health innovation. An international nonprofit organization, we save lives and improve health, especially among women and children. We accelerate innovation across five platforms—vaccines, drugs, diagnostics, devices, and system and service innovations—that harness our entrepreneurial insight, scientific and public health expertise, and passion for health equity. By mobilizing partners around the world, we take innovation to scale, working alongside countries primarily in Africa and Asia to tackle their greatest health needs. Together, we deliver measurable results that disrupt the cycle of poor health. Learn more at www.path.org

3. Project Background and Purpose of RFQ

3.1 Project Background: The UK Government established the Fleming Fund (FF) project to respond to the global threat of antimicrobial resistance (AMR). The FF is a One Health initiative to fight AMR in low- and middle-income countries. The goal of the FF is to avert the human and economic burden of AMR. Under this project, PATH supports the Government of Vietnam to strengthen and scale up quality AMR and antimicrobial use (AMU) surveillance activities, inform national policy to reduce AMR, and improve collection and quality of AMU data.

3.2 Purpose of the RFQ: PATH seeks to obtain price and availability information from vendors on the development video series of WHONET analysis training for this project.

4. Scope of Work and Deliverables

The vendor will be responsible for the development of video series of WHONET analysis training that listed in table below.

4.1 Vendor will conduct the following activities:

- Develop PowerPoint slides for specific video content based on raw materials provided by PATH as stated in below table.
- Conduct post-process to cut or insert content parts of original videos.
- Process audio, eliminate environmental noise for trainer.
- Adjust color and light for the video at a standard level.
- Run title from beginning to end of the video, insert text as required.
- Run Vietnamese subtitles for English videos and vice versa.
- Develop minigame for each training section as stated in below table.
- Publish fully compatible videos in SCORM or xAPI.

4.2 PATH will conduct the following activities:

- Provide raw materials including origin video or scripts, PowerPoints, voice recordings, and subtitles to vendor for items stated in below table.
- Provide technical support to vendor during the training video development.

	Content	Max duration (minutes)	Origin in	Make power point slides by	Recorded by	Subtitle (provided by PATH)	Due date
A	Phase 1						
I	Getting started						
1	Introduction WHONET and BacLink	5	English	PATH	PATH	Vietnamese	20-Jun-21
2	Download, installation and WHONET user manuals	5	Vietnamese	Vendor	PATH	English	20-Jun-21
II	Laboratory configuration						
3	WHONET laboratory configuration introduction	10	Vietnamese	Vendor	PATH	English	30-Jun-21
4	Laboratory configuration: Antibiotic list and Panel	5	Vietnamese	PATH	PATH	English	30-Jun-21
5	Laboratory configuration: Antibiotic breakpoint	5	Vietnamese	PATH	PATH	English	30-Jun-21
6	Laboratory configuration: Location	5	Vietnamese	PATH	PATH	English	30-Jun-21
7	Laboratory configuration: Data field	5	Vietnamese	PATH	PATH	English	30-Jun-21
8	Laboratory configuration: Alert	5	Vietnamese	PATH	PATH	English	30-Jun-21
	Test: laboratory configuration				Vendor	English	30-Jun-21
III	Data entry						
9	Data entry: isolate entry	5	Vietnamese	PATH	PATH	English	5-Jul-21
10	Data entry: view database	5	Vietnamese	PATH	PATH	English	5-Jul-21

11	Data entry: clinical report	5	Vietnamese	PATH	PATH	English	5-Jul-21
12	WHONET file management and backup	5	Vietnamese	PATH	PATH	English	5-Jul-21
	Test: Data entry				Vendor	English	5-Jul-21
IV	BacLink						
13	BacLink introduction	10	Vietnamese	Vendor	PATH	English	10-Jul-21
14	Exporting data from Vitek	5	Vietnamese	Vendor	PATH	English	10-Jul-21
15	Exporting data from Phoenix	5	Vietnamese	Vendor	PATH	English	10-Jul-21
16	Exporting data from Laboratory information system	5	Vietnamese	Vendor	PATH	English	10-Jul-21
17	Exporting data from Labconnect	5	Vietnamese	PATH	PATH	English	10-Jul-21
18	BacLink and Vitek configuration	5	Vietnamese	PATH	PATH	English	10-Jul-21
19	BacLink and Phoenix configuration	5	Vietnamese	PATH	PATH	English	10-Jul-21
20	BacLink and Excel and Text file configuration	5	Vietnamese	PATH	PATH	English	10-Jul-21
21	BacLink and data conversion and code mapping	10	Vietnamese	PATH	PATH	English	10-Jul-21
	Test: BacLink				Vendor	English	10-Jul-21
V	Managing data files						
22	WHONET: create laboratory from a data file	5	Vietnamese	Vendor	PATH	English	15-Jul-21
23	Combine/Export/Encrypt data files	5	Vietnamese	Vendor	PATH	English	15-Jul-21
VI	Basic analysis						
24	Analysis function introduction	10	Vietnamese			English	20-Jul-21
25	Analysis: %RIS and %S summary	5	Vietnamese			English	20-Jul-21
26	Analysis: Isolate listing and summary	5	Vietnamese			English	20-Jul-21
27	Analysis: Isolate filters, option and "one per patient"	5	Vietnamese			English	20-Jul-21
28	Analysis: exporting results to excel	5	Vietnamese	PATH	PATH	English	20-Jul-21
	Test: Basis analysis				Vendor	English	20-Jul-21
B	Phase 2: subject to funding availability						

VII	Advance analysis						
29	Analysis: macros	5	English	PATH	PATH	Vietnamese	31 -Aug-21
30	Analysis: Resistance profile	5	English	PATH	PATH	Vietnamese	31 -Aug-21
31	Analysis: Isolate alerts	5	English	PATH	PATH	Vietnamese	31 -Aug-21
32	Analysis: Cluster alerts	10	English	PATH	PATH	Vietnamese	31 -Aug-21
	Test: Advance analysis						31 -Oct-21
33	Quick analysis: WHONET standard report	5	English	PATH	PATH	Vietnamese	31 -Oct-21
34	Quick analysis: user defined report	5	English	PATH	PATH	Vietnamese	31 -Oct-21
35	Strategies for data quality review	10	English	PATH	PATH	Vietnamese	31 -Oct-21
36	Strategies for laboratory quality review	10	English	PATH	PATH	Vietnamese	31 -Oct-21
37	Antibiogram preparation and interpretation	5	English	PATH	PATH	Vietnamese	31 -Oct-21
38	One Health food, animal, and environment samples	5	English	PATH	PATH	Vietnamese	31 -Oct-21

5. Costs

Provide itemized costs for the total scope of this project, based on the scope of work and deliverables outlined in Section 4. The final scope of work may be subject to negotiation; however, bidder selection will be made against the original scope of work. Bids should include itemized costs for key elements of the scope of work, as follows:

- Estimated total level of effort and associated costs for each video content.
- Itemization of all other costs, e.g., service tax, etc.
- Estimated schedule of other anticipated expenses (additional resources, outside resources, etc.).

6. Overall Qualifications

Provide information on your overall qualifications, including:

- Profile of relevant corporate qualifications.
- Profile of relevant experience and examples of related work.
- Number of years in business.
- If your company has more than one location, please indicate these qualifications for the site that is responding.
- Experience with development of e-learning video based on Microsoft Power Point with iSpring effects.

7. Proposal Evaluation Criteria

The following is a list of significant criteria against which proposals will be assessed. The criteria are listed in order of priority, however they are not weighted.

- A. Technical appropriateness of services offered.
- B. Experience with e-learning content development
- C. Costs (as detailed in Section 5).
- D. Lead-time to complete the products.
- E. Experience in health sector and/or microbiology.

Note: PATH reserves the right to include additional criteria.

8. Instructions for Responding

A. PATH contacts:

Procurement Contact:

Tran Minh Dung
Project Financial Analysis & Administrative Officer
dtran@path.org

Le Thanh Hai
Senior Program Assistant
hle@path.org

cc:

Hoang Thi Thu Huong
Operation Manager
hhoang@path.org

Nguyen Thi Tuyet Mai
Finance Manager
mnguyen@path.org

Technical/Program Contact:

Pham Huong Lien
FF Project Coordinator
lpham@path.org

B. Confirmation of interest

Please send a statement acknowledging receipt of this solicitation and your intent to respond or not respond no later than **May 28, 2021**. Send the confirmation to the contacts listed above.

C. Proposals due: June 08, 2021

Completed proposals locked with password should be submitted by email to the contacts listed above. The subject line of the email should read: RFQ 2021-24: FF_WHONET video series.

D. Password submission: June 09, 2021

Password to unlock the proposal must be submitted by email to the contacts listed above no later than 10:00, June 09, 2021.

E. Conclusion of process

Applicants will be notified of PATH's decision by the week of **June 14, 2021**. Final award is subject to the terms and conditions included in this solicitation, as well as successful final negotiations of all applicable terms and conditions affecting this work.

9. Terms and Conditions of the Solicitation

A. Notice of non-binding solicitation

PATH reserves the right to reject any and all bids received in response to this solicitation, and is in no way bound to accept any proposal.

B. Confidentiality

All information provided by PATH as part of this solicitation must be treated as confidential. In the event that any information is inappropriately released, PATH will seek appropriate remedies as allowed.

Proposals, discussions, and all information received in response to this solicitation will be held as strictly confidential, except as otherwise noted.

C. Communication

All communications regarding this solicitation shall be directed to appropriate parties at PATH indicated in Section VIII. A. Contacting third parties involved in the project, the review panel, or any other party may be considered a conflict of interest, and could result in disqualification of the proposal.

D. Acceptance

Acceptance of a proposal does not imply acceptance of its terms and conditions. PATH reserves the option to negotiate on the final terms and conditions. We additionally reserve the right to negotiate the substance of the finalists' proposals, as well as the option of accepting partial components of a proposal if appropriate.

E. Right to final negotiations

PATH reserves the option to negotiate on the final costs and final scope of work, and also reserves the option to limit or include third parties at PATH's sole and full discretion in such negotiations.

F. Third-party limitations

PATH does not represent, warrant, or act as an agent for any third party as a result of this solicitation. This solicitation does not authorize any third party to bind or commit PATH in any way without our express written consent.

G. Proposal Validity

Proposals submitted under this request shall be valid for 90 days from the date the proposal is due. The validity period shall be stated in the proposal submitted to PATH.

Note: Confirmation of this procurement is contingent upon donor funding.